

Checklist for state-funded tutoring

This is what **we** do for you:




We...

- will answer all your questions about learning support with the education package.
- will help you fill out the application and - if necessary - provide you with a cost certificate.
- will handle the billing with your benefits office.
- will be happy to remind you to submit a follow-up application if you wish.
- work in a trusting relationship with the school and the responsible benefits office.

This is what **you** need to do to get tutoring for free

You ...

- will speak with your child's subject teacher about possible support needs.
- obtain a learning support application form from the office where you applied for your Social Security benefits.
- take the application to school and get confirmation from your child's subject teacher that your child needs learning support.
- come to the Studienkreis with the documents.
- go to your benefits office with the completed paperwork and submit the application.
- As soon as the funding is approved, you come back to Studienkreis with the approval/education voucher. Then you can start with the tutoring!

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